Program Delivery Risk Manager

POSITION DETAILS

Department / Team: Program Controls	**Reports to (title):** Head of Program Controls
# Direct Reports: 3	**# Indirect Reports:** 0
Location: Brisbane	**Salary Banding**: NA

THE CROSS RIVER RAIL PROJECT

The Cross River Rail Delivery Authority is building a new 10.2km rail line that includes 5.9km of twin tunnels running under the Brisbane River and CBD; with four new underground stations at Boggo Road, Woolloongabba, Albert Street and Roma Street.

Once complete, it will provide trains with a much-needed alternative rail path through the core of the current SEQ Rail network, unlocking a bottleneck and allowing more trains to run more often across the whole of South East Queensland.

The Cross River Rail Delivery Authority is also delivering multiple supporting projects and activities in conjunction with Department of Transport and Main Road. These include accessibility rebuilds for eight surface stations, construction of three new stations on the Gold Coast; upgrades for stabling yards; track works and surface rail enhancements; and the introduction of a new ETCS digital signalling system.

Further Information: www.crossriverrail.qld.gov.au

OUR VALUES AND BEHAVIOURS

WE COLLABORATE

- We treat each other with respect and speak up when this doesn't happen.
- We share information to help everyone be successful.
- We have honest conversations, no agendas or surprise.
- We are curios, asking questions to understand.
- We work through issues together and help each other.

WE INNOVATE

- We are inclusive, listening to and encouraging differing views.
- We challenge and push the boundaries.
- We apply and share our knowledge to do better.
- We seize our opportunity to set new standards and benchmarks.

WE DELIVER

- We act safely at all times.
- We do what we say we will do and when we will do it.
- We understand our individual role and how it fits into the project's success.
- We take responsibility for our work and speak up when we need help.
- We are committed to continuous development and take every opportunity to review, learn and improve the way in which we are delivering the project, learn improve.

ROLE OVERVIEW

The Program Delivery Risk Manager is responsible for leading and integrating Enterprise risk governance, compliance and assurance with project-level risk management operations across the Cross River Rail Delivery Authority (DA).

The role ensures effective implementation and ongoing compliance with the Enterprise Risk and Assurance Framework, while also managing the end-to-end project risk function within Program Controls. This includes oversight of risk governance, risk systems (Active Risk Manager), project risk practices, reporting, assurance activities, and continuous improvement initiatives.

The Risk Manager provides authoritative advice to senior leadership, supports project teams to identify, assess and manage risk, and ensures that risk information is accurate, reliable and decision-useful at all levels of the organisation.

This role operates across strategic, enterprise and project risk domains and plays a key role in supporting effective governance, assurance and informed decision-making across the program.

KEY RESPONSIBILITIES

- Lead the project risk function within Program Controls, overseeing risk identification, assessment, mitigation and monitoring across the program.
- Manage, review and continuously improve the Enterprise Risk and Assurance Framework in line with Queensland Government directives, the Financial and Performance Management Standard 2019, and AS/NZS ISO 31000:2018.
- Lead annual reviews of risk policies, procedures, Risk Appetite Statements and Strategic Risk Statements, including facilitating strategic risk workshops.
- Manage Enterprise-level risk registers and the consolidated program risk profile, including undertaking quantitative risk analysis (QRA) where required.
- Oversee Enterprise risk compliance reviews, controls assurance activities and quarterly risk audits.
- Monitor and address non-compliance with risk governance requirements, providing direction and corrective actions and escalating material issues to the Head of Program Controls as required.
- Manage external risk reporting requirements, including liaison with the Queensland Audit Office (QAO) and oversight of the monthly Certificate of Risk Compliance process.
- Support Project Directors, Managers and project teams to develop and maintain risk profiles, risk registers, risk management plans and mitigation strategies.
- Facilitate regular project risk reviews and retained risk forums.
- Deliver high-quality risk advice, reports, presentations and briefings to Executive Leadership, the Board and governance committees including the Finance, Audit and Risk Management Committee (FARMC).
- Provide expert advice and support to project teams for risk triage, issue resolution and close-out activities.
- System owner for Active Risk Manager (ARM) across Enterprise and project risk domains, including governance, configuration, data quality, training and user support.
- Design, implement and continuously improve risk tools, templates and processes to support effective risk management practices.
- Build and maintain strong relationships with senior leaders, project teams, assurance bodies and external stakeholders.
- Promote a strong risk culture aligned with organisational values, safety expectations and governance requirements.
- Lead the team in the delivery of their responsibilities including setting and supporting completion of KPIs and development plans.
- To work in accordance with the Delivery Authority policies, procedures and safety requirements and demonstrate alignment with our values and behaviours.

- Extensive experience in enterprise and project risk management on major rail, civil or commercial infrastructure projects aligned to AS/NZS ISO 31000.
- Demonstrated capability across both governance/compliance risk and operational project risk environments. across the full project lifecycle.
- Strong analytical and problem-solving skills, including experience undertaking and interpreting quantitative risk analysis.
- Strong relationship building and stakeholder engagement capability, with the credibility to influence senior leaders and provide clear, pragmatic risk advice.
- Highly developed written and verbal communication skills, with the ability to prepare high quality reports, presentations and executive level briefings.
- Demonstrated leadership capability, including mentoring and developing risk professionals and embedding disciplined risk practices across project teams.
- Experience managing and administering risk management systems, exposure to Active Risk Manager (ARM) highly regarded but not essential.