



# Position Description – Irrigation Construction Team Member

<b>Division</b>	City Operations
<b>Portfolio</b>	Construction and Delivery
<b>Business Unit</b>	Open Space and Property Projects
<b>Level</b>	ME6
<b>Reports To</b>	Irrigation Construction Supervisor
<b>Prescribed Position</b>	No

## Position Objective

To work within a team to construct quality irrigation systems as per design plans and specifications to meet the quality standards of our collaboration partners.

## Key Responsibilities

- Demonstrate flexibility and a willingness to perform a variety of tasks as directed by the Irrigation Construction Workgroup Leader or Irrigation Construction Supervisor.
- Safely operate specialised plant, machinery and tools in irrigation construction.
- Ensure standards are maintained in irrigation construction and interpret and execute work from plans.
- Contribute to a broader ‘team’ approach across the Portfolio by undertaking other duties in other work groups, relative to training, skills, competencies and level.
- Assist with project estimates, induction and training of employees, agency staff and work experience personnel in day to day responsibilities as and when required.
- Responsible for plant and equipment including:
  - Ensuring all plant has standard operating procedures in conjunction with work health and safety procedures;
  - Ensuring proper care and maintenance of plant and equipment including liaising with Fleet on plant related matters;
  - Reviewing plant usage in conjunction with the leader; and
  - Ensuring all plant use sheets for the team are submitted with accurate information.

- Responsible for accurate manual and digital-based records, including but not limited to;
  - Ensuring timesheets are filled out correctly and passed on to your leader;
  - Ensuring daily work forms are completed and passed on to the relevant leader;
  - Ensuring delivery dockets and contractors paperwork is recorded and passed on to the relevant leader;
  - Ensuring Traffic Management Plans are recorded and passed on to the relevant leader; and
  - Operating computers as required for data entry, reporting or communication purposes.
- Recommend any improvements that may be beneficial to the operation of the Business unit.
- Identify and recommend training requirements for staff to the Irrigation Construction Leader and/or Coordinator.
- In conjunction with the relevant Irrigation Construction Leader, ensure day to day liaison with field staff of other service organisations such as TELSTRA, SA Power Network, SA Water, Origin and other contractors as required for co-operation relating to field works.
- Communicate with members of the public and service providers in a friendly and polite manner.
- Positively contribute to our constructive culture by living our values which guide decision making and delivery of outcomes for our community.
- Actively deliver an innovative customer experience that's effortless, delivered with care and exceeds our customers' expectations.
- Responsible for being actively involved in the identification and management of the day to day risks of their activities and projects.
- Take reasonable care for your own and others health and wellbeing in accordance with the Work Health & Safety Act 2012 and with Council's Work Health & Safety Management Systems.
- Promote and maintain a child safe environment and take action as per Council's Children and Vulnerable Persons Policy.

## Selection Criteria

### Skills

- Demonstrated experience in irrigation construction.
- Effective communication skills when liaising with customers, suppliers and colleagues.
- Demonstrated ability to contribute positively to a team environment including providing flexibility and a willingness to work across other teams as required.
- Sound computing and technology skills in the use of internet platforms, Apps, Microsoft suite and corporate systems.

- Sound literacy and numeracy skills to read and interpret work plans.
- Demonstrated understanding and enthusiasm for the direction of the Collaborative Councils (Marion, Port Adelaide Enfield and Charles Sturt).

## **Knowledge**

- Sound knowledge of irrigation construction practices, equipment and methodologies.
- Knowledge of Work Health, Safety and Welfare requirements and its obligations on employees.
- Knowledge of horticultural and turf practices that apply in Local Government.
- Sound knowledge in the construction, operation and maintenance of irrigation systems and associated technology and equipment procedures.
- Knowledge in booster pump and tank irrigation systems desirable.
- Knowledge of various web/cloud based central control systems desirable.
- Knowledge in the operation of plant and equipment relevant to the task.
- Basic knowledge of budget preparation and monitoring.
- Knowledge of job programming.
- A working knowledge of Council software systems as required.
- Knowledge of responsibilities in creating and maintaining Child Safe environments.

## **Experience**

- Proven experience in the safe operation of plant and equipment associated with Irrigation Construction.
- Proven experience with Irrigation construction and basic design.
- Experience in decoder, hydraulic and multi core Irrigation systems.
- Experience in working with various water sources including recycled, GAP, potable and bore water
- Basic understanding of the Office of Technical Regulator in relation to Irrigation Construction requirements.
- Experience in the safe operation of plant and equipment associated with Irrigation Construction.
- Proven experience to follow work programs to meet the desired outcomes.

## **Qualifications & Requirements**

An Irrigation, Landscape Construction or Horticultural trade certificate and/or commensurate demonstrated experience in lieu of formal qualifications	Essential
Restricted Plumbers License – limited to irrigation	Desirable
Car Licence	Essential
MR Truck Licence	Essential
Train the Trainer Licence	Desirable
White Card	Essential
Work Zone Traffic Management	Essential
Excavator / Front End Loader Ticket	Desirable