



Student Activity Supervisor

Marist-Sion College Warragul

Position Description

Position Information	
Classification Level and Category	Level 2, Category C – Education Support Employee under the DOSCEL Schools and Secretariat Agreement 2022
Strategic Pillar and Organisational Strand	Teaching and Learning
Team Membership	Learning Area Team
Reports to	Sports Leader and Teachers in Charge
Our College	
<p>Marist-Sion College, Warragul, is a Catholic co-educational secondary school, inspired by the traditions of the Marist Brothers and the Sisters of Our Lady of Sion.</p> <p>Our mission is to provide an innovative education which integrates faith, learning and life in a welcoming community.</p> <p>Our vision is that students experience an education where they are known and loved, grow as life-long learners, and live as active citizens inspired by the principles of Catholic Social Teaching.</p>	
Position Objective	
<p>The Student Activity Supervisor is a valued member of the College community who assists with the supervision, guidance, and general care of students during College activities such as sporting events, camps, excursions, and other co-curricular experiences.</p> <p>This role strengthens the College’s capacity to provide safe, engaging, and well-supervised student experiences. The position provides essential support for large-scale events such as SSV sports, camps, and College productions, ensuring that activities proceed safely and effectively while enhancing student participation and enjoyment.</p> <p>Working under the direction of College Leadership, the Student Activity Supervisor contributes to the wellbeing, engagement, and safety of students by upholding the College values of being safe, respectful, and responsible, and by modelling positive behaviour in all interactions.</p> <p style="text-align: center;"><i>“Everyone’s talents and involvement are needed” (Pope Francis – Laudato Si’ 14)</i></p>	

Capabilities and Responsibilities

Student Supervision and Support	<ul style="list-style-type: none">• Supervise and provide support to students during College activities, excursions, and events as directed.• Assist teachers, coaches, and College leaders in ensuring appropriate student conduct and wellbeing.• Model positive, respectful, and responsible behaviour consistent with College expectations.• Escalate student welfare or behavioural concerns to the relevant staff member or College Activities Leader.• Provide general assistance during sports events (e.g. umpiring, team management, set-up/pack-up).• Support overnight camps by assisting with evening supervision, safety, and wellbeing matters under the guidance of staff leaders.• Assist with the coordination and supervision of students during large-scale College events (e.g. athletics carnivals, productions, community days).
Operational Support	<ul style="list-style-type: none">• Ensure Occupational Health and Safety standards are met during all supervised activities.• Follow directions from the supervising teacher or College Activities Leader to ensure smooth operation of activities.• Assist with minor logistical or administrative tasks to support the delivery of student programs.• Participate in any required training relevant to the role or activity (e.g. child safety, first aid, or activity-specific training).• Perform other duties as directed by College Leadership consistent with the skills and responsibilities of this classification.

Selection Criteria	
Catholic Identity	<ul style="list-style-type: none"> • Ability to promote and uphold the Catholic Identity of the College.
Skills and Attributes	<ul style="list-style-type: none"> • Ability to work effectively with minimal supervision while following clear direction. • Strong interpersonal and communication skills, particularly when interacting with young people. • Ability to demonstrate sound judgement, discretion, and a calm approach in supervision settings. • A commitment to student safety and wellbeing in all aspects of College life. • Reliable, flexible, and able to adapt to varying activities and environments. • Ability to be an enthusiastic and positive role model for students.
Education and Experience	<ul style="list-style-type: none"> • Experience working with young people in an educational, recreational, or sporting context (desirable). • Current First Aid and CPR certification. • Willingness to complete mandatory training, including: Protecting Children – Mandatory Reporting and Other Legal Obligations (annual)
Child Safety	<ul style="list-style-type: none"> • Experience working with children. • Commitment to and understanding of child protection and child safety issues in schools. • Demonstrated understanding of appropriate behaviours when engaging with children. • Be a suitable person to engage in child-connected work. • Demonstrated understanding of Mandatory Reporting.
Last Updated	November 2025