

POSITION DESCRIPTION

Position Title:	Development Engineer	Directorate:	Infrastructure & Development
Position Number:	100877	Department:	Assets, Engineering & Design
Employment Status:	Full-Time	Section:	Development Engineering
Employment Type:	Permanent	Location:	Chambers
Classification:	Grade 6		
Reports to:	Senior Development Engineer		

PRIMARY PURPOSE:

The role is responsible for the provision of engineering advice, design, approval and inspection services to further the sustainable development of the City.

ORGANISATIONAL REPORTING RELATIONSHIPS:

1. Internal:

- The **Development Engineer** reports to the **Senior Development Engineer** for all operational and management matters.
- The role is a key contributor to the Assets, Engineering & Design Team and will liaise with employees of Council.

2. External:

- The role will liaise with external stakeholders such as members of the general public, ratepayers, residents, visitors and contractors to the City of Glenorchy.

OUR VALUES:

We respect each other

We respect the skills, knowledge and diversity of our team mates
Everyone is heard and is valued
We care for the well-being and safety of each other
We check in on each other without being prompted
Listening and being listened to matters

We are trusted

I've got your back and you've got mine
We do what we say we will
We are empowered
Have honest and open conversations
We are trusting and trustworthy
We learn from our mistakes and share what we learn

Together we are better

Robust and thoughtful decision making together
Solving important problems together
We reach out to others and across teams for help
We collaborate more and handball less
Share our skills and knowledge

We deliver

We serve and stand up for our community
We knuckle down and focus on what matters
We are courageous and determined to find a way
We seek opportunities to continually improve outcomes and then we act on them

OUR CULTURE:

We foster and model a culture where:

- We **RESPECT** others and their viewpoints as being as important as our own.
- We trust and are **TRUSTED** by each other.
- We know that by working **TOGETHER** we achieve better outcomes.
- We take personal responsibility, and together we **DELIVER** for our community.

This is **OUR WAY** to achieve results through our people and teams to make Glenorchy a better place every day.

KEY RESPONSIBILITIES:

RESPONSIBILITIES/TASKS	DUTIES
Development Engineering	To provide engineering advice and assessment services to further the sustainable development of the City in accordance with present and future community needs including: • Carrying out engineering assessment of applications for all types of development requiring a planning permit, including requesting and reviewing technical information and formulating conditions to be applied to permits • Negotiating with developers through the assessment process to ensure engineering outcomes for development are in accordance with Council policies and standards, including Australian Standards • Assessing engineering design drawings for proposed developments including subdivisions, carparking, vehicle access and stormwater infrastructure against planning scheme and permit requirements and Australian Standards • Reviewing building permit applications to ensure compliance with the engineering conditions of planning permits and approved engineering design drawings • Attending and where necessary providing engineering advice at Glenorchy Planning Authority meetings
Engineering Works	To oversee and inspect the construction of civil engineering works by private sector developers, including: • Inspection of road and stormwater infrastructure • Inspection of completed driveways, car parking and manoeuvring areas and stormwater works • Assessment of driveway crossover applications and pre and post pour inspections of driveway/crossover works • Assessment and inspection of stormwater connections
Customer Service	• Promote the positive image of Council as a whole • Ensure that a high standard of customer service is maintained to both internal and external customers • Engage, listen to and act where appropriate on feedback from our customers • Implement, evaluate and continuously improve quality systems and processes for the section
General	• Assist in the achievement of agreed outcomes consistent with department business plans and budgets • Perform any other duties as directed

Organisational Responsibilities

- Ensure regulatory functions and enforcement are undertaken in compliance with Council's policies and procedures and the legislative framework that governs these activities
- Support and adhere to Council's policies and procedures, code of conduct and relevant acts
- The incumbent is required to commit to use Council's electronic content management (ECM) system to retain records and documents relating to Council business as part of their employment

This role may require reasonable after-hours activities and overtime when required by business needs.

Employees may be required to undertake additional duties within the limits of their skill, competence and training, consistent with their classification level, in any area of Council, as directed.

SPECIALIST DELEGATIONS:

- Any specialist delegation relating to this position is detailed as per Council's delegation and authorisation register

KEY SELECTION CRITERIA:

1. Degree in Civil Engineering.
2. Experience in a development engineering role and/or experience in the design and construction of public road and/or stormwater assets
3. A commitment to quality customer service, including fostering a culture of customer service excellence.
4. An understanding and knowledge of relevant engineering codes, standards and construction practices for road and stormwater assets.
5. Demonstrated problem solving and decision-making abilities and the ability to recommend workable solutions.
6. Demonstrated ability to work both as part of a team and autonomously on specific projects.

AUTHORISATION:

I hereby agree that this position description accurately reflects the work requirements.

Manager Name:			
Manager Signature:		Date:	
Director Name:			
Director Signature:		Date:	

I have read and agree to abide by the requirements of this position description.

Employee Name:			
Employee Signature:		Date:	