

WAVERLEY CHRISTIAN COLLEGE Inc

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Duty Statement

Position: HPE Teacher Full-Time Ongoing
Head of HPE Primary (4-6 Periods)
Campus: Wantirna South
Reports Directly to: Head of Primary

Role:

The Head of HPE (Primary Teacher) is a position of responsibility that is part of the full-time load of a HPE Primary teacher position. The role provides strategic and operational leadership of the Prep–Year 6 Health, Physical Education and Sport program. They will be responsible for planning and coordinating internal and external sporting activities, managing staff involvement, overseeing the curriculum, and representing the College in sporting associations.

Responsibilities:

- To plan and coordinate the Primary House events (athletics, swimming, cross country, ball sports), liaising and managing the primary staff for each event
- To coordinate and attend interschool sport events: including team selection, staffing & event preparation
- Oversee and coordinate the Year 5/6 sports program
- Coordinate the Primary Swimming program
- Oversee venue and bus bookings
- Oversee the stock take and ordering of sports equipment
- To represent the College in SSV & CSEN meetings
- Oversee the Prep-Year 6 curriculum
- Liaise with Secondary HPE staff in the development of the HPE program and sharing of facilities
- To provide regular newsletter reports for the Principal's Newsletter & a page for the school magazine