

POSITION DESCRIPTION

POSITION: EARLY CHILDHOOD TEACHER (K-PP)

Employment status	Full-time subject to a successful probation period.
Department	Early Childhood Centre
Reports to	Head of Early Childhood
Last revised	November 2017

ABOUT GREAT SOUTHERN GRAMMAR

Our School:	Great Southern Grammar is a vibrant independent Christian co-educational day and boarding school for students from Pre-Kindergarten to Year Twelve.
Our Values:	Respect Integrity Courage Compassion
Our Vision:	Create YOUR impact. All Great Southern Grammar graduates are beacons of light in the world, having a position, lasting impact in their communities for the common good.
Our Mission:	Passion Purpose Joy We are a forward-looking school called to ignite passion , shape purpose and cultivate joy . All students experience success and become to know their important place in the world.
Our Core Strengths:	Place Community Learning & Care Experience People.

POSITION PURPOSE

To motivate, encourage and inspire students to be the best they can through effective teaching, learning and pastoral care.

RESPONSIBILITIES

The responsibilities which are all interlinked include, but are not limited to, the following:

ACTIVELY SUPPORT PASTORAL CARE

- Work in accordance with the School's Pastoral Care programs;
- Proactively communicating with parents/ guardians in a timely manner; and
- Consistently maintain the confidentiality of delicate or sensitive information.

ACTIVELY SUPPORT SCHOOL OPERATIONS

- Comply with all relevant legislative, regulatory obligations, school's codes, policies and procedures;
- Complete administrative and operational activities in alignment with school's requirements;
- Participate in the School's co-curricular activities; and
- Be willing to undertake tasks as requested by the Principal or their delegate.

KNOW STUDENTS AND HOW THEY LEARN

- An awareness of students' physical, social, emotional, intellectual development and their characteristics;
- Understand how students learn;
- Understand students with diverse linguistic, cultural, religious and socioeconomic backgrounds;
- Strategy development and application to teach Aboriginal and Torres Strait Islander students;
- Differentiated teaching to meet specific learning needs of students across the full range of abilities; and
- Strategy development and application to support the full participation of students with disabilities.

KNOW THE CONTENT AND HOW TO TEACH

- Understand content and teaching strategies for the specific teaching area;
- Understand content selection and organisation;
- Understand curriculum, assessment and reporting;
- Understand and respect for Aboriginal and Torres Strait Islander people to promote reconciliation between Indigenous and non-Indigenous Australians;
- Promotion of literacy and numeracy strategies; and
- Effective utilisation of Information and Communication Technology (ICT).

PLAN FOR AND IMPLEMENT EFFECTIVE TEACHING AND LEARNING

- Establish challenging learning goals;
- Plan, structure and sequence evidence based learning programs;
- Use a range of teaching strategies;
- Appropriate selection and use of resources;
- Effective classroom communication;
- Evaluate and improve teaching programs; and
- Engagement with parents/guardians in the educative process.

CREATE AND MAINTAIN SUPPORTIVE AND SAFE LEARNING ENVIRONMENT

- Support of student participation;
- Management of learning activities;
- Management of challenging behaviour;
- Management to maintain student safety; and
- Use of ICT safely, responsibly and ethically.

ASSESS, PROVIDE FEEDBACK AND REPORT ON STUDENT LEARNING

- Strategy development and application for assessing student learning;
- Timely and effective feedback to students on their learning;
- Consistent and comparable judgements;
- Interpretation of student data and modify teaching practice accordingly; and
- Reporting on student achievement.

ENGAGE IN PROFESSIONAL LEARNING

- Identify and plan professional learning needs;
- Engagement in professional learning and improving practice;
- Engagement with colleagues and improving practice; and
- Applying professional learning and improving student learning.

ENGAGE PROFESSIONALLY WITH COLLEAGUES, PARENTS/GUARDIANS AND THE COMMUNITY

- Meet professional ethics and responsibilities;
- Comply with legislative, administrative and organisational requirements;
- Engagement with parents/guardians; and
- Engagement with professional teaching networks and broader communities.
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WORKING RELATIONSHIPS

Internal	Teaching colleagues, EA colleagues, Learning Support team, Business and Administration team
External	Students, parents/guardians, providers and suppliers.

EDUCATION, KNOWLEDGE AND EXPERIENCE, SKILLS AND ABILITIES

Education/Qualifications

- ACECQA recognised Early Childhood Education Teacher Qualification;
- Current Teachers Registration Board (TRBWA) registration or provisional registration;
- Hold a Working with Children Check clearance;
- Satisfactory National Police History Check;
- Valid First Aid Certificate
- Hold appropriate Australian work rights; and
- Have or be prepared to undertake Mandatory Reporting training or similar

Knowledge and Experience

- Knowledge of the Western Australian Curriculum (P-3), WA Kindergarten Curriculum Guidelines, Early Years Learning Framework and the National Quality Standards;
- Knowledge of current educational perspectives;
- Knowledge and experience in delivering excellence within teaching and learning;
- Knowledge of the developmental needs of children; and
- Knowledge of effective ICT use in learning environments

Skills and Abilities

- Strong interpersonal skills, enabling harmonious and positive relationships with colleagues, students, and parents/guardians;
- Strong written and verbal communications skills;
- Strong time management and organisational skills;
- Demonstrated ability to be self-directed and motivated;
- Demonstrated ability to work autonomously and as part of a team;
- Proven problem solving and critical thinking skills;
- Demonstrated ability to be flexible and adopt change; and
- Well-developed ICT skills.

COMMITMENT TO CHILD SAFETY AND CHRISTIAN VALUES

Great Southern Grammar is deeply committed to safeguarding the wellbeing of all students and staff. We expect every staff member and volunteer to uphold this commitment by strictly adhering to our child protection policies and comply with all relevant laws and regulations.

Staff are expected to demonstrate empathy and embody the values of the School in their daily interactions.

Please note that Great Southern Grammar is a smoke-free campus.