

POSITION DESCRIPTION



POSITION TITLE	Team Leader, Lived Experience Advisory Program
REPORTING TO	General Manager NT
DEPARTMENT	Service Delivery
DIRECT REPORT(S)	Senior Advisor, Co-Facilitators
CLASSIFICATION	SCHADS Level 6

THE ROLE

The Team Leader will build on the existing Amplifying Voices Program (AVP) to establish, lead and coordinate a scaled up Lived Experience Advisory Program (LEAP). Together with our partners, LEAP will ensure that the voices of individuals with lived expertise in Homelessness, and Domestic, Family and Sexual Violence (DFSV) are meaningfully incorporated into policy development, program design and practice through advocacy and other lived experience activities.

KEY RESPONSIBILITIES

Duties

- Provide leadership and oversight of the design, implementation and delivery of the LEAP and AVP ensuring programs are trauma-aware, strengths-based and culturally safe
- Develop and maintain collaborative relationships with subcontractors, participating organisations, community leaders, lived experience advocates, and sector stakeholders to strengthen program outcomes and advocacy efforts
- Partner with key stakeholders to ensure that Government policy is informed by lived experience where possible
- Oversee and support the work of external contractors to deliver program components, including program evaluation and an Aboriginal and Torres Strait Islander specific program, ensuring alignment with program objectives and cultural safety frameworks
- Support participants to engage in meaningful, safe and ethical advocacy activities, ensuring advocacy goals are co-designed and or participant-led
- Present and promote LEAP and AVP through engagement, tailored communications, and partnerships to build awareness, support, and influence across sectors
- Ensure timely, accurate reporting on program progress, outcomes to funding bodies, including the preparation of reports
- Ensure accurate management of the program budget
- Coordinate and ensure contract compliance through data collection, report writing reports and monitoring and evaluation
- Engage in high level communication and liaison with NT Government representatives to ensure the safe participation of people with lived expertise in all Government relations
- Other duties as directed

POSITION DESCRIPTION



Leadership

- Maintain a proactive focus on the physical, emotional and cultural safety of all staff, participants, and advocacy group members, including people with lived experience of trauma and systemic inequalities.
- Coach, mentor and lead our people to achieve our vision and strategic goals through building capability, organisational awareness, training, supervision, reflective practice and promotion of our values
- Set exceptional standards with a focus on continuous improvement
- Manage, contribute to, and promote safe and inclusive work practices consistent with our policies and WH&S legislation to support a safe environment for all

QUALIFICATIONS, EXPERIENCE AND ATTITUDE

- Tertiary qualifications in Social Work, Community Development, Health Promotion or related field
- Experience working with people with lived experience to identify, shape and advocate for systemic change, managing programs and working in the not for profit sector
- Understanding of and commitment to working within a trauma informed framework
- Proven capacity to develop and maintain trusted, respectful relationships with people with lived experience, community leaders, Aboriginal and Torres Strait Islander communities, culturally and linguistically diverse (CALD) groups, sector partners and senior public servants
- Demonstrated understanding of co-design principles, the value of lived experience leadership, and the purpose, structure, and ethical considerations of Lived Experience Advisory Bodies
- Demonstrated knowledge of DFSV, homelessness, structural inequity and advocacy
- Highly developed written and verbal communication skills, including the ability to produce complex program documentation and facilitate inclusive, accessible meetings and workshops
- Adapts well to and can lead, drive, and advocate change in an organisation
- Demonstrated passion for Women's Rights, social change and contributing to an organisation that advocates for equality through influencing and pushing boundaries
- Valid state-based working with children or working with vulnerable people check
- Experience working within a Not-for-Profit environment (highly desirable)

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