

# Position Description

Position Title	Classroom Teacher (Primary Years)
School	Primary Years (Prep – Year 6)
Reports To	Head of Primary Years
Immediate Supervisor	Head of Primary Years
Primary Purpose of the Role	<p>The primary purpose of all staff members is to actively support and assist in the delivery of the Mission of St Peters Lutheran College ‘Excellence in Christian Co-education’ so that fine young St Peters people are formed. For the teacher this is achieved by –</p> <ol style="list-style-type: none"> <li>1. Planning and delivering a high-quality teaching and learning program that enables students to realize their learning potential and empower them to become life-long learners; and</li> <li>2. Assisting in the delivery of the College’s Pastoral Care, Wellbeing Programs and Lifewide Learning programs so that students’ feel known, cared for and develop holistically into fine young people.</li> </ol>
Key Accountabilities	<p>This Position Description is not intended to be an exhaustive list of duties. It is understood that the teacher will undertake a range of duties, activities and tasks to achieve these accountabilities and successfully fulfil the role.</p> <ol style="list-style-type: none"> <li>1. <b>Christian Ethos</b> <ul style="list-style-type: none"> <li>• Actively support the Christian Ethos and Mission of St Peters Lutheran College.</li> </ul> </li> <li>2. <b>Teaching &amp; Learning</b> <ul style="list-style-type: none"> <li>• Preparation and delivery of quality Teaching and Learning, Pedagogy, Curriculum, Assessment and Reporting based on contemporary learning and teaching practice, the St Peters Teaching &amp; Learning Framework, research, data and relevant syllabus requirements.</li> <li>• Plan, teach and assess lessons that reflect an understanding of the International Baccalaureate Primary Years Programme or the willingness to learn.</li> <li>• Ability to maintain a positive focused, well managed classroom with a high standard of pastoral care.</li> </ul> </li> <li>3. <b>Pastoral Care &amp; Wellbeing</b> <ul style="list-style-type: none"> <li>• Support the Pastoral Care and Wellbeing of students through the relevant structures, programs and processes of the College.</li> </ul> </li> <li>4. <b>Lifewide Learning</b> <ul style="list-style-type: none"> <li>• Contribute to the formation of Fine Young St Peters people through the involvement and support of the College’s Lifewide Learning (Cocurricular and Extracurricular) Program.</li> </ul> </li> <li>5. <b>Positive Relationships &amp; Communication</b> <ul style="list-style-type: none"> <li>• Develop Positive, Respectful and Supportive Relationships with colleagues, students, their parents and other members of the St Peters community.</li> <li>• Communicate respectfully in a timely manner with all members of the St Peters community.</li> </ul> </li> <li>6. <b>Administrative Tasks</b> <ul style="list-style-type: none"> <li>• Carry out Administrative duties appropriate to a Primary Years classroom teacher in an effective and efficient manner, including the keeping of accurate records.</li> </ul> </li> <li>7. <b>Professional Contribution</b> <ul style="list-style-type: none"> <li>• Collaboratively participate in College Meetings, College Committees, Teaching Teams and Professional Associations to contribute to the</li> </ul> </li> </ol>

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	<p>development of Teaching and Learning excellence and the Culture and Ethos of the College.</p> <ul style="list-style-type: none"> <li>Perform other strategic tasks as directed by the Head of Primary Years, Deputy Head of College and Head of College in response to the continually changing strategic and operational demands of the College.</li> </ul> <p><b>8. Professional Learning</b></p> <ul style="list-style-type: none"> <li>Engagement in ongoing Professional Learning and Growth relevant to College Strategic Priorities, and Good Practice in Teaching and Learning and Student Wellbeing/Pastoral Care.</li> </ul>
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<b>Professional Behaviours</b>	<p>All employees of St Peters are expected to model and act in accordance with the Professional Behaviours commonly associated with the Teaching Profession and adhere to Professional Boundaries at all times.</p> <p>Applicants are expected to respect and uphold the College's Mission of "Excellence in Christian Co-education", support the Christian ethos of St Peters Lutheran College and demonstrate courtesy, cooperation and teamwork with fellow members of staff.</p> <p>Uphold Code of Conduct and Valuing Safe Communities standards.</p> <p>Demonstrate proactive and skilful involvement in carrying out given and rational directives.</p>
<b>Child Protection</b>	<p>All employees of St Peters are required to familiarise themselves with and adhere to the College's Child Protection Policy and Procedures, and complete annual Child Safety Training.</p>
<b>Health &amp; Safety</b>	<p>All employees are expected to take reasonable measures to protect their own health and safety and that of others, as well as follow all Health and Safety policies, guidelines and directions.</p>
<b>Policies &amp; Procedures</b>	<p>Employees are expected to understand and act in accordance with St Peters policy and procedure documents that are available on the College's intranet, relevant legislation and directions within the employment contract and/or <i>Queensland Lutheran Schools Single Enterprise Agreement</i> and take the responsibility to maintain currency with these.</p>
<b>Compliance Requirements</b>	<p>Current Queensland Teachers Registration</p> <p>Timely completion of mandatory training requirements and training relevant to their role.</p>
<b>Terms &amp; Conditions</b>	<p><i>Queensland Lutheran Schools Single Enterprise Agreement 2020</i></p> <p>Please note the College reserves the right to alter this position description based on strategic and operational needs.</p>
<b>Other relevant information</b>	<p>The College will conduct relevant and required applicant checks which includes and is not limited to, contacting current and previous employer(s) to substantiate employment history, past conduct and performance.</p> <p>St Peters Lutheran College aims to be a preferred employer by fostering and valuing diversity, ensuring equitable and fair treatment for all, and respecting and upholding human rights.</p> <p>The College is committed to increasing the participation rate of Aboriginal and Torres Strait Islander people through best-practice recruitment methods and</p>

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	producing positive training and employment outcomes for Aboriginal and Torres Strait Islander people within the wider communities. The collection and handling of information will be consistent with the requirements of the <i>Privacy Act 1988</i> .
<b>Further Information</b>	Further information about St Peters can be found at <a href="http://www.stpeters.qld.edu.au">www.stpeters.qld.edu.au</a>

August 2023