

Music Tutor

Role	Music Tutor
Classification	Level 4 (Instructional Grade 3)
Reports to	Head of Music

Come, let us sing for joy to the Lord; let us shout aloud to the Rock of our salvation. Let us come before him with thanksgiving and extol him with music and song. Extol Him with music and song! – Psalm 95:1-2

Position Description

Providing instrumental music tutoring to students within the Music Co-curricular Program of the College, the Music Tutor needs to appreciate and embrace all aspects of College philosophy, pastoral care and general student management and wellbeing.

This position is accountable to the Head of Music and is responsible for the management and development of the music program working collaboratively with all key members of the Music Department.

This position may be required from time to time to assist, with wider rehearsals and school events such as the Annual Music and Chamber Concerts, Jazz Night, and Liturgical events.

Responsibilities

- To enhance a student's solo performance ability through appropriate performance and practice techniques.
- To develop literacy, aural and theoretical skills appropriate to the student's instrument and standard, aligned with their classroom music curriculum where appropriate.
- To develop in students a knowledge of a broad range of musical styles and techniques, which may include improvisation.
- To assist students in their participation in a current school ensemble
- To support the Music Program when required in the preparation, maintenance, and rehearsal of ensemble material pertinent to those instruments taught.
- To prepare students for at least one graded examination through a recognised body external to the school, e.g. AMEB, ANZAC where agreed upon with the Music Leaders (Ensembles/Voice)
- To keep an attendance roll for each of student
- Complete Semester reports by specified dates prepared to appropriate school guidelines.
- On request, check school instrument and inform the Music Administrator of any necessary repairs
- Promptly report to the Music Administrator any repairs needed for a school instrument that is loaned to a student
- To attend, in consultation with the Head of Music, functions outside of school hours, e.g. School Concerts, Music Camp, Festivals or Mass
- To attend all scheduled meetings called for Instrumental Music Staff as well as general staff meetings if required,

Selection Criteria

MARCELLIN COLLEGE

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Applicants should be able to demonstrate:

- A commitment to the Catholic ethos and Marist Spirituality
- Relevant experience as music tutor in a school setting or similar
- Excellent interpersonal skills and the ability to relate to and engage with people at all levels of an organisation through collaboration and clear communication.
- To be a mature and positive role model for students
- Ability to be discrete and maintain confidential information in accordance with the College's policy

Current WWCC and Police Check

Commitment to child safety

- A demonstrated understanding of child safety.
- A demonstrated understanding of appropriate behaviours when engaging with children.
- Familiarity with legal obligations relating to child safety.
- A commitment to undertake assigned child safety training in timely manner.

Child Safety

Marcellin College has zero tolerance for child abuse and is committed to the safety and wellbeing of our students. The College and our governing body Marist Schools Australia have implemented a comprehensive Child Safeguarding Program in accordance with 'Ministerial Order No. 1359 – Implementing the Child Safe Standards – Managing the Risk of Child Abuse in Schools and School Boarding Premises.

All staff at Marcellin College take an active role, and are well informed of their obligations, in relation to Child Safety under Ministerial Order No 1359. Employment at Marcellin College is subject to school policies including the Child Safeguarding Policy, Marist Child Safe Adult Code of Conduct, Staff and Student Professional Boundaries, Mandatory Reporting Policy and Statement of Principles Regarding Catholic Education being read, understood and adhered to by being proactive in reporting any concerns or identified risk. Where students are under staff care, there is an obligation to take all practical steps to protect students where a risk to students' safety has been identified.

All staff at Marcellin College are committed to embedding a culture of Child Safety and implementing all child safe procedures and requirements when employing and engaging any workers including all employees, volunteers and contractors. For further information on our policies please refer to our [marcellin](#) website.

Terms and Conditions of employment are as per the Educational Services (School) General Staff Award 2020 (MA000076).