



POSITION DESCRIPTION

Title:	Psychologist
Position Reporting to:	Principal through the Deputy Principal
Term:	Fixed term – semester 2

At Genazzano FCJ College, we're on a mission... to fuse the wisdom gained from over 135 years of educating girls, with the best techniques and practices of contemporary learning. Together, it redefines individual academic success and creates a distinctive opportunity to equip girls for a future we cannot imagine – but are privileged to guide them to.

From the co-educational Early Learning Centre (3- and 4-year-olds) to the specialist girls' pathways from Preparatory to Year 12, Genazzano is on a relentless quest to unlock the potential of every student as they uncover their personal excellence and fuel their aspirations. To do this, our professional environment at Genazzano emphasises innovation, the importance of lifelong learning and quality relationships between staff, students and parents.

Our Catholic faith and educational expertise energise us to prepare our students for a future where the keys to success will be very different to that of the past. For this reason, we unapologetically coach our students outside their comfort zone and challenge them to think critically about the world they'll inherit. This commitment extends beyond the classroom. We believe in nurturing not just their minds but also their hearts and spirits. Hope, courage, and a profound sense of community are the pillars upon which Genazzano FCJ stands.

As a future-oriented community, with a distinctive learning culture and a heart for humanity, we value reflection, excellence, wisdom, and service to empower our students and staff to transform the world around them.

EXPECTATIONS OF STAFF IN A CHILD SAFE SCHOOL

Genazzano FCJ College is committed to creating and maintaining a child safe environment in which all students, including Aboriginal children and students with a disability, feel safe and are safe. Our College actively promotes the safety and wellbeing of all students and all staff members are committed to protecting students from abuse or harm in the College environment, in accordance with their legal obligations including child safe standards. A condition of employment is that staff are deemed to be persons suitable to work with children. Genazzano FCJ College has a *Child Safe Policy and a Child Safety Code of Conduct*. All staff members of the school are subject to and expected to comply with the *Child Safe Policy* and the *Child Safety Code of Conduct*.

POSITION PURPOSE

The aim of the Performance Psychology Centre is to support the academic success, psychological health, and social and emotional wellbeing of our students.

This is achieved through:

- Providing an inclusive environment where staff work together to deliver equitable access while accommodating the diversity of needs of all students and young people.
- Providing professional psychological services for individual students
- Designing, delivering and evaluating the wellbeing program GenSTAR
- Identifying risk factors and developing early intervention with key leadership staff to support full student engagement
- Playing a leadership role in case management of high-risk students
- Liaising with key staff to support educational intervention
- Consulting with stakeholders such as parents/guardians, College staff and external healthcare professionals
- Contributing to the emergency management of critical incidents and serious matters concerning the school community
- Collaborating on the College's policies, procedures and practices related to student wellbeing
- Providing resources and avenues to support the College community in relevant aspects of child and adolescent development and issues relating to the mental health and wellbeing of students
- Developing relationships and support networks with relevant community groups
- Facilitating student voice and action on mental health and wellbeing topics to influence a culture change
- Supporting College staff to meet the educational and social needs of their students

POSITION OBJECTIVES

- To provide counselling and appropriate interventions for students with emotional, social, mental health, educational and behavioural concerns
- To develop and support the College's wellbeing program
- To link effectively with the existing pastoral/welfare network formally and informally
- To maintain ethical standards of the psychological profession
- To provide pastoral support that responds to the vision and values espoused by Genazzano FCJ College for students living away from home including overseas students and boarders

KEY RESPONSIBILITIES AND DUTIES

- Be available for self-referring students
- Support families and staff by providing advice and strategies so they can better interact with the young people in their care
- Undertake assessment to establish appropriate clinical intervention strategies
- Provide referrals for students to external services as appropriate
- Conduct mediation
- Liaise with and negotiate responsibilities in case situations where a number of agencies or professionals are involved
- Conduct cognitive and educational assessment and recommend appropriate strategies to teaching staff
- Provide pastoral support for overseas students and/or boarders as directed
- Maintain adequate records of contacts and case notes and assist with departmental semester reports
- Observe confidentiality guidelines of the Australian Psychological Society Code of Ethics
- Comply with Professional Development requirements for maintenance of registration with the Australian Health Practitioner Regulation Agency (AHPRA)
- Comply with the privacy requirements of the Health Records Act 2001 (Vic)
- Make reasonable efforts to accommodate the needs of Aboriginal and Torres Strait Islander children and young people, children and young people from culturally and linguistically diverse

backgrounds, children and young people with disabilities and children and young people who are vulnerable

Resource to Parents:

- Liaise with and provide information to parents in order to support the wellbeing of their children and young people
- Participate in parent seminars and information sessions

Resource to teachers:

- Provide information and guidance to teachers on matters relating to the wellbeing and learning needs of their students and empower teachers to care effectively for individuals and groups
- Devise and implement training for staff within area of expertise, as required

Link to the broader community:

- Act as a community liaison, between community agencies and other professionals involved in case management
- Provide information to the student body on community services
- Attend Network meetings as appropriate e.g. (Boroondara Youth Services providers' meetings, Catholic Secondary Support Services)

Participation in organisational structures and processes:

- Meet as required with coordinating staff and administrators to plan and implement strategies to resolve identified problems
- Meet as required with coordinating staff and administrators in order to participate in policy development and pastoral implementation

KEY SELECTION CRITERIA

- Registration with the Australian Health Practitioner Regulation Agency (AHPRA)
- Counselling skills and knowledge of a range of counselling methods
- Experience working with children and young people (from 5 to 18 years)
- Knowledge of child and adolescent development
- Knowledge of group dynamics
- Knowledge of crisis and trauma counselling
- Understanding of the philosophy of a Catholic College
- Experience using WISC, WIAT and other psychological assessment tools
- Enthusiasm, professionalism and willingness to work cooperatively in a team

ACCOUNTABILITY & EXTENT OF AUTHORITY

- The Psychologist is accountable to the Principal through the Deputy Principal
- For implementation of Child Safe Standards, this position is accountable to the Deputy Principal – Child Safe Officer

CONDITIONS OF EMPLOYMENT

The successful applicant will be expected to hold a current Working with Children Check card and National Police Record Check and adhere to College Policies.

Terms and conditions are in accordance with the Catholic Education Multi Enterprise Agreement (CEMEA) 2022.