

## MECHANICAL FITTER

Position Level: L5

Location: Port Hedland

Effective Date: May 2024

### Responsibilities

Mechanical Fitters are part of the maintenance team responsible for planned & breakdown maintenance of infrastructure at Pilbara Ports.

### Reporting

The Mechanical Fitter reports to the Mechanical Supervisor.

### Accountabilities

Result Area	Major Activities
1. <b>Safety and People:</b>	<ul style="list-style-type: none"> <li>• Further a safe, inclusive, and collaborative workplace, that supports the mental health and wellbeing of self, and others.</li> <li>• Identify actions and changes that lead to Pilbara Ports continually improving its safe work environment; both physically and psychologically.</li> </ul>
2. <b>Integrated Management Systems:</b>	<ul style="list-style-type: none"> <li>• Develop and oversee the systems that ensure Pilbara Ports complies with all applicable codes, as well as its legal and statutory requirements.</li> <li>• Comply with and demonstrate a positive commitment to organisational processes and ISO Management Systems including Quality, Environment, Safety and Information Security.</li> </ul>
3. <b>Mechanical Maintenance:</b>	<ul style="list-style-type: none"> <li>• Undertake mechanical preventative maintenance as scheduled.</li> <li>• Undertake mechanical repairs and programs as scheduled.</li> <li>• Monitor third party contractors for maintenance, minor modifications and minor projects relevant to this trade position.</li> <li>• Provide task supervision for any trades assistants and trainees/apprentices.</li> <li>• Undertake asset inspections.</li> <li>• Provide input into the Computerised Maintenance Management System as required by the Mechanical Supervisor.</li> <li>• Complete associated paperwork required to ensure compliance to regulation, standards or Pilbara Ports procedures.</li> </ul>
4. <b>Other Duties:</b>	<ul style="list-style-type: none"> <li>• Provide back up and support and undertake other duties as requested by the Mechanical Supervisor.</li> </ul>

### Selection Criteria

#### Qualifications:

A Certificate III in Engineering – Mechanical Trade or equivalent is required for this position.

**Personal Attributes:**

- Exhibit behaviours that align with Pilbara Ports' values of Safety, Excellence, Teamwork, Integrity, and Care.
- Demonstrated commitment to an inclusive work culture that encourages diversity.
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- Excellent interpersonal skills with the ability to manage and build productive relationships with all stakeholders.
- Positive team player who is happy to help others.

**Work Related Requirements:**

- Experience in industrial maintenance, preferably in a mining or port environment with knowledge of hydraulics.
- Understanding of maintenance programmes and schedules.
- Well-developed written and verbal communication skills with the ability to liaise appropriately with internal and external stakeholders.
- Demonstrated time management and organisational skills with the ability to meet deadlines.
- Ability to work at heights, over water and in confined spaces.
- Ability to utilise computer programs including Computerised Maintenance Management Systems (CMMS) and Microsoft Office Suite.

Sound computing skills, as well as the ability to gain a Maritime Security Identification Card, and WA Driver's License are prerequisites for positions with Pilbara Ports.