



POSITION DESCRIPTION

CASUAL TEACHER

Context

Rosebank College, Five Dock, is a Good Samaritan, Benedictine, Catholic co-educational school committed to the successful integration of eLearning and innovative pedagogy across the Curriculum for Years 7 to 12.

Rosebank College belongs to the community of ten schools across Australia called Good Samaritan Education (GSE). Established in 2011 by the Sisters of the Good Samaritan, GSE schools offer quality Catholic education in the Good Samaritan Benedictine tradition. Rosebank is guided by the Good Samaritan Philosophy of Education and shaped by its commitment to the values of our spiritual tradition, including stewardship, mutuality, prayer, hospitality, humility, discernment, justice and peace. The College is committed to developing students who will engage with today's world as grounded, hope-filled young people who are equipped to lead wisely, to listen deeply and to treat their neighbour and their environment with justice, love and the compassion of Christ.

Rosebank College is incorporated and governed locally by a Board of Directors who are accountable through the Company Members to GSE.

Core Role Purpose & Accountability

The quality of education and care at Rosebank is directly related to what occurs in the classroom and the relationship between the teacher and their students. The role of a casual teacher at Rosebank is to provide efficient and effective teaching and learning experiences for students.

A casual teacher is responsible for fostering an environment which promotes active and dynamic learning, the building of positive self-esteem and the acquisition of skills such as team work, problem-solving, literacy and numeracy. The casual teacher is accountable through their Studies Coordinator to the Leadership Team and Principal.

Role Responsibilities

Specific responsibilities of the Casual Teacher include:

Contributing to the Implementation of the College's Vision and Mission by

- Maintaining and supporting perspectives which are consistent with the Catholic ethos of the College and the Strategic Plan
- Participating in and supporting the wider life of the College by involvement in events such as Carnivals, Community Events and Picnic Days

Providing Spiritual and Religious Leadership by

- Participating in the liturgical life of the school
- Providing a service which is consistent with the Mission, Vision and Good Samaritan ethos of the College
- Upholding the Benedictine value of service to others in the community
- Integrating the religious dimension into learning experiences
- Facilitating prayer/reflection at the start of each lesson
- Integrating the Benedictine values perspective into lessons

Developing the College Learning Community by

- Facilitating learning consistent with the College's mission, vision and values
- Contributing to the preparation of relevant teaching programs
- Following regular teacher's lesson plans in a way that ensures consistency and optimal learning, and that encourages students to participate
- Delivering the curriculum material provided by the absent teacher
- Marking the class roll electronically every period
- Maintaining the expected standard in learning and behaviour, in and outside of the classroom, through support for and implementation of College policies and procedures
- Assigning classwork and homework as necessary, according to lesson plans
- Modifying teaching styles to fit the learning styles of various students
- Undertaking yard duty and other supervision duties as required
- Providing students with a variety of appropriate learning experiences
- Checking students' work and offering constructive feedback
- Integrating the teaching of literacy and numeracy into classroom teaching
- Actively engaging with the College's Learning Culture
- Being responsible for providing a duty of care and normal learning environment in the classroom for students whilst the regular teacher is absent

Providing Innovative Leadership by

- Adhering to the Australian Professional Standards for Teachers. Specifically, the knowledge, practice and professional engagement needed for high quality effective teaching that improves student learning outcome
- Supporting all teaching programs
- Maintaining a well-managed classroom and positive learning environment
- Carrying out procedures in the Staff Handbook relating to classroom and home room duties.
- Keeping accurate records.

Promoting Quality Relationships by

- Role modelling punctuality and preparedness
- Promoting an atmosphere of respect in the classroom and with colleagues
- Ensuring gender equity within the classroom
- Affirming students by acknowledging achievements
- Reinforcing College expectations regarding behaviour
- Fostering self-discipline in students in the classroom
- Escalating any students related concerns with the respective Coordinator
- Communicating with parents via the College Diary regarding students' effort and achievement
- Adhering to the College's Code of Conduct and Child Protection policy

Providing Organisational Leadership by

- Monitoring the attendance of students in the class
- Ensuring the neatness and tidiness of the room and the care of equipment used in the class
- Completing registration and evaluation of teaching on a regular basis
- Undertaking supervisory duties as required
- Observing WHS requirements of the workplace
- Adhering to procedures which implement duty of care responsibilities in the classroom, on all out of classroom activities, playground duty and bus supervision.

Other appropriate duties as assigned by the Principal or his/her delegate.

The College may vary this Position Description, in response to the changing needs of the organisation.

ROSEBANK COLLEGE MISSION STATEMENT

We encourage a love of Christ, stewardship, hospitality, compassion and service working in partnership with our families, our staff and the broader community.

As a Catholic community, we give strong witness to our role as advocates of equity, diversity and justice. As a local community, we strive to support programs and partnerships focussed on collaboration, giving, service and care. As global citizens, we respond critically and intelligently to our changing world, its demands and the educational and personal challenges of our students. We commit to sustainability and environmental responsibility.

OUR VISION

Rosebank's Vision is to be a community of faith for all to realise their full potential through personal leadership and lifelong learning.

We strive to develop leaders committed to personal excellence who:

- Nurture the importance of self-leadership and leadership of others
 - Embrace opportunities with agility and imagination
 - Respond with empathy and act with determination and compassion
 - Accept humility and service as a source of strength to empower others
 - Act as brave and critical thinkers who persevere with challenges
 - Advocate with moral courage for the good of others and our environment
-

Updated: March 2022

Version: 1.0