

Position Description – Senior Legal Counsel (Delivery)

POSITION DETAILS

Department / Team: Legal, Delivery	Reports to (title): General Counsel, Delivery
# Direct Reports: 0	# Indirect Reports: 0
Location: Brisbane	Salary Banding: TRP

THE CROSS RIVER RAIL PROJECT

Cross River Rail is a new 10.2km rail line including 5.9km of twin tunnels running under the Brisbane River and CBD that will unlock a bottleneck at the core of the rail network and will transform the way we travel across the whole of Southeast Queensland.

It will include four new underground stations – at Albert Street, Boggo Road, Roma Street and Woolloongabba - through the middle of Brisbane, provide new above-ground stations at the RNA Showgrounds and Dutton Park, upgrade six stations between Fairfield and Salisbury, deliver three new stations on the Gold Coast and introduce a new world-class signaling system to the wider SEQ rail network.

Once Cross River Rail is operational, journeys will be quicker, stations will be in more convenient locations and there will be capacity to increase train services as our population grows. Making public transport a more viable option for the whole region and helping to ease congestion on our roads.

Further Information: www.crossrивerrail.qld.gov.au

OUR VALUES & BEHAVIOURS



WE COLLABORATE

- We treat each other with respect and speak up when this doesn't happen.
- We share information to help everyone be successful.
- We have honest conversations, no agendas or surprise.
- We are curious, asking questions to understand.
- We work through issues together and help each



WE INNOVATE

- We are inclusive, listening to and encouraging differing views.
- We challenge and push the boundaries.
- We apply and share our knowledge to do better.
- We seize our opportunity to set new standards and benchmarks



WE DELIVER

- We act safely at all times.
- We do what we say we will do and when we will do it.
- We understand our individual role and how it fits into the project's success.
- We take responsibility for our work and speak up when we need help.
- We are committed to continuous development and take every opportunity to review, learn and improve the way in which we are delivering the project

ROLE OVERVIEW

The role of Senior Legal Counsel, Delivery is to support the General Counsel, Delivery and Delivery Legal team to protect the interests of the State and the Cross River Rail Delivery Authority by providing expert, independent legal advice to the Minister, Board, Chief Executive Officer and staff of the Delivery Authority on issues involving or affecting the Cross River Rail Project. The Senior Legal Counsel, Delivery will join the high performing in-house Legal team at the Delivery Authority and report directly to the General Counsel, Delivery.

KEY RESPONSIBILITIES

- Provide independent, cost effective, high quality, timely, solutions-focussed and authoritative legal advice and services to the Delivery Authority whilst maintaining the professional and ethical standards of the profession and the public service.
- Proactively identify and manage construction, project delivery and contract-related legal risks and partner with the Strategic Commercial Management and Program Delivery teams supporting project delivery to:
 - formulate legal and commercial management strategies in relation to those risks;
 - brief relevant executives (within the Delivery Authority and externally) on the management of such risks; and
 - implement agreed strategies with delivery partners and stakeholders.
- Provide timely and accurate advice to the Delivery Authority regarding legal matters involving or impacting the Delivery Authority. The Senior Legal Counsel, Delivery's focus in this area will be in relation to:
 - contract management and advice regarding the major delivery package contracts, particularly the two major alliance packages on the Cross River Rail Project;
 - 'whole of project' construction, project and delivery risks and issues;
 - other legislative, contractual and claims/disputes matters relating to the Delivery Authority's role and the Project.
- Provide legal input to briefing papers – CEO, Minister, Governmental Steering Committees and Board – and other communications.
- Review, research, interpret, and prepare both written and oral opinions on a wide variety of legal issues.
- Review and revise contracts, contractual communication, governance documents and other legal documents.
- Work with colleagues in other agencies and authorities to deliver outcomes that are in the best interests of the State, the people of Queensland and the Cross River Rail project.
- Instruct and supervise legal work of outside counsel and manage use of external legal services in a cost-effective manner, utilising the processes established by the Delivery Authority where relevant.
- Provide training to the Delivery Authority on various legal issues.
- Manage, document and retain corporate legal knowledge for the Delivery Authority.
- Work in accordance with the Delivery Authority policies, procedures and safety requirements and demonstrate alignment with our values and behaviours.

KEY COMPETENCIES

The successful candidate will be able to demonstrate the following key competencies:

- Extensive experience in construction and project delivery, in particular in transport, infrastructure and/or other major projects, across the public and/or private sectors, with a background in formulating effective legal solutions for complex matters related to project delivery.
- Experience in managing legal contract risks and fostering legal compliance with commercial acumen, collaboration and active participation especially across multi-disciplinary teams.
- Experience with collaborative or alliance contract models for major project delivery.
- Experience in claims management and back-end construction law relating to major projects, including legal project management, preferred.
- Exceptional written communication skills in a legal context including drafting of complex commercial contracts, executive briefings and legal correspondence.
- Confident and highly capable at verbal communication, collaboration and stakeholder engagement. Able to clearly brief and influence executives on complex legal issues and engage in effective formal and informal dispute resolutions and negotiations.
- Highly organised, with the ability to work with initiative and independence, ensuring timeframes are clearly communicated and met, and ability to adapt to sudden changes in expectations or priorities.
- Admitted or immediately entitled to be admitted as a legal practitioner of the Supreme Court of Queensland.