

POSITION DESCRIPTION



COMMUNITY HOUSING LTD
GROUP OF COMPANIES

INTERNAL MAINTENANCE SERVICE - PAINTER

Location: Invermay, TAS

Reports to: IMS Coordinator

Supervises: IMS Apprentice

CHL Capability Band: #2

Primary Purpose:	Internal painting of CHL properties for the Internal Maintenance Service (IMS) team.
Context:	This is an important role contributing to CHL's vision of a world without housing poverty and is a role model for CHL's values, vision and goals. Staff working at this level are expected to manage work practices for the health and wellbeing of staff and promote and adopt a balanced and positive approach to work.
Work Health & Safety	Ensure all tasks and activities associated to the role's operations comply with WHS legislation, relevant State jurisdiction and CHL health and safety policies, procedures and directions
Responsibilities:	<p>Working within the IMS team the Operative will ~</p> <ol style="list-style-type: none"> 1. Undertake hands-on painting, maintenance and cleaning tasks 2. Coordinate works to ensure jobs are completed on time and to required standards 3. Request materials and products to ensure sufficient and timely supply to complete activities 4. Manage, mentor, supervise and lead IMS apprentice painter 5. Ensure administrative tasks associated with contracts, jobs and staff are undertaken accurately and on time 6. Provide additional appropriate support to wider team and organisation
Technical Skills, Experience & Qualifications:	<ul style="list-style-type: none"> • Experience and qualification in relevant painting trade • White Card & relevant OHS training (including asbestos awareness, working with lead, working safely at heights) • Commitment to the right of every person to good quality housing • Current Driver's Licence • Satisfactory Police and Working With Children's Check
Key Capabilities:	<p>Achieves Results – Monitors work progress and manage priorities with a commitment to achieving quality outcomes</p> <p>Solves Problems – Uses experience and knowledge of work area to assist in the development of solutions for day-to-day problems</p> <p>Resilience – Role models responding to day to day problems and achieving work outcomes in positive way</p> <p>Innovation & Creativity – Demonstrates initiative and enterprise and supports others to work more effectively</p> <p>Leadership – Generates ideas for innovation and enhanced working practices to achieve CHL's vision. Recognises that the vision is best met working collaboratively across CHL</p> <p>Guides, Mentors, Learns – Display ongoing commitment to learning and development of self and others</p> <p>Listens, Understands, Adapts – Listens carefully to others, ensures mutual understanding and actively addresses any miscommunications</p> <p>Engages with Risk – Understand identified risks and operates within approved processes and policies, seeking advice when required. Ensures risks are reported on and corrective actions identified</p> <p>Autonomy – Understands what is required, structures time and tasks and delegates appropriately to achieve outcomes</p>