

RAC Assessment Officer

Success Profile

As at 14/02/2025

<p>You will make a difference by</p>	<ul style="list-style-type: none"> Managing an assessment caseload and conduct RAC assessments Deliver RAC Funding Assessments at Australian Government funded aged care homes, applying the AN-ACC Tool via My Aged Care to complete assessments that facilitate improved access to aged care services. Empower clients by encouraging their active participation ensuring services are tailored to meet individual needs. Maintain compliance with statutory and organisational standards by ensuring accurate client data, upholding quality care standards and meeting regulatory requirements. Commit to partnering with Residential Aged Care facilities to facilitate effective client engagement and participation
<p>To succeed, you will need</p>	<ul style="list-style-type: none"> Tertiary qualifications in Nursing, Occupational Therapy or Physiotherapy with current and unrestricted registration with the Australian Health Practitioners Regulation Agency (AHPRA). Currently practising, or have practised within the past 12 months, as a certified and approved RAC Assessor. Minimum of 5 years demonstrated experience delivering services in aged care setting and/or to aged persons ie geriatric evaluation, rehabilitation, palliative care, community nursing, people living with dementia. Strong ability to conduct comprehensive, holistic client assessments and developing complex, individualised care plans that optimise independence and wellbeing, ensuring the highest standards of care and client-centred outcomes. Maintain client data and record accuracy and integrity, including the My Aged Care portal Strong communication skills, to effectively collaborate, engage with stakeholders and work within a multidisciplinary environment. Ability to identify, assess and manage risks proactively, ensuring compliance with applicable standards, regulations, and guidelines. Current and valid Victorian driver's licence.
<p>You will improve and promote One Team IPC Health by</p>	<ul style="list-style-type: none"> Acting with purpose, measuring our results, and celebrating achievements (<i>We make a difference</i>) Going above and beyond, demonstrating understanding and respect for our communities and each other (<i>We are passionate</i>) Learning, experimenting and innovating (<i>We are creative</i>)
<p>We will contribute to your success by</p>	<ul style="list-style-type: none"> Providing opportunities for you to share what is important to you, your wellbeing, and what you need. Aligning the contribution you make to IPC Health's strategy. Guiding you in what to do, when and how to do it.

	<ul style="list-style-type: none"> • Developing your skills with regular feedback and exploring career opportunities. • Ensuring you feel fulfilled at the end of each workday. • Being committed to maintaining a barrier-free environment for all and welcoming individuals of diverse backgrounds, including but not limited to, those from the Aboriginal and Torres Strait Islander, Culturally and Linguistically Diverse and the LGBTI communities.
Key Deliverables and Measures	<ul style="list-style-type: none"> • Ensure client assessments are aligned with best practice standards, My Aged Care guidelines and funding body’s requirements, with accurate and up to date documentation, including application of the AN-ACC Assessment Tool. • Meet individual and team service delivery KPIs while maintaining high levels of client satisfaction and ensuring consistent quality of care • Maintain full compliance with relevant regulations, policies, and accreditation standards, including timely reporting of risks identified. • Effectively collaborate with multidisciplinary teams to deliver integrated, client-centred care and improve client outcomes.

Team	<ul style="list-style-type: none"> • Single Assessment Service
Reports to	<ul style="list-style-type: none"> • Team Leader Single Assessment Services
Key relationships	<ul style="list-style-type: none"> • Manager, Community Connections • IPC Health Community Connections team and relevant health and allied health teams • My Aged Care • NWM Aged Care Alliance • DPV Health clinical support staff • Residential Aged Care facilities within program catchment areas • Aged Care services and supports within program catchment areas

Our Purpose	
<p>Improve quality of life for the people and communities we serve by maximising access to health and wellbeing services.</p>	

Our Values

We are passionate

We go above and beyond, demonstrating understanding and respect for our communities and each other.



We make a difference

We act with purpose, measure our results and celebrate achievements.



We are creative

We learn, experiment and innovate.

